CAPACITY BUILDING COMMITTEE

REPORT ON THE 3rd MEETING OF SUBCOMMITTEE 2: ADVISORY AND CONSULTANT SERVICES

Date: August 31st – September 1st, 2011

Venue: Plaza Del Bosque hotel, Lima, Peru

PARTICIPANTS

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<tr>
<th>SAI</th>
<th>Participants</th>
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<tr>
<td>Morocco</td>
<td>Yassin Naciri</td>
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<td>Pakistan</td>
<td>Dr. Turab Hyder</td>
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<td>Peru</td>
<td>Oscar Galdo</td>
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<td>Peru</td>
<td>Lorenzo Montañez</td>
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TOPICS

Three issues were presented and discussed:

I. Database of experts:

   a. Guidelines,

   b. Instructive for filling in the database form and

   c. Diffusion strategy

II. Joint, coordinated or parallel audits

III. Internship guidelines

Suggestions and recommendations in this regard are as under for consideration:

I. Database of experts

   a. Guidelines for the Database of experts and consultants

After the presentation on the guidelines by the SAI of Peru, many points were discussed in order to come to an agreement regarding the guidelines of the database:
• Check technical possibilities for wider access. Modify the web applicative concerning the levels of experts by adding categories;
• Modify the wording of “certificate” relating to recognition for and congratulation on registration;
• Include provisions regarding the financials mechanisms;
• Elaborate the point regarding the ethics.

b. Instructive for filling in the Database form

• Add up a field for search by keywords;
• Add the option of “others” in the form, wherever the options are given, for registration or search.

c. Diffusion strategy of the Database

• In order to maximize the number of experts, consider reminding the INTOSAI community periodically regarding the existence and importance of the Database as well as encouraging them to register their experts. Also focus on SAIs which have already registered as users;
• Make efforts for gradual translation of the Database into the official languages of INTOSAI;
• Continue gradually to make the Database more interactive and responsive technically in relation to the availability of resources with the SAI administering the Database.

2. Joint, coordinated or parallel auditing programmes guide (Germany)

Since the SAI of Germany have declined to be member of the Subcommittee 2 due to commitments acquired during the last meeting of EUROSAI, the Chairman of the Subcommittee 2 may approach the appropriate forum for having new members.

The members of the Subcommittee 2 here in the III meeting at Lima, express their appreciation and special recognition for the valuable contribution made by the SAI of Germany.

3. Internship and visit programs guidelines (Pakistan)

After the presentation by the SAI of Pakistan, many points were discussed in order to come to an agreement regarding the Guidelines of the Internship:

• Include financing and incentive provisions in the guidelines;
• Prepare a standard agreement for the internship programmes;
• Prepare a template of offer of internship;
• Develop documentation center of hosts and beneficiaries subsequent to approval of the guidelines;
• Disseminate the guidelines after approval;
• Make efforts for adoption of the guidelines as ISSAI through Due Process for INTOSAI Professional Standards.
NEXT MEETING

On September 1st it was announced that the SAI of Fiji apologized for not being present at the meeting. However, it proposed the next meeting of Subcommittee 2 to be held in the Fiji Islands.