



## Draft Minutes of the INTOSAI CBC Steering Committee Meeting held in Lima, Peru, 9-11 September, 2014.

The Steering Committee of the INTOSAI Capacity Building Committee held its first meeting under the new leadership, SAI South Africa and SAI Sweden, on 9-11 September 2014, in Lima, Peru. The meeting was hosted by the Comptroller General of the Republic of Peru, Mr Fuad Khoury Zarzar, and was attended by delegates from 25 SAIs from around the world.

### 1. INTOSAI CBC Status update by the CBC Chair

Mr Kimi Makwetu, as Chair of the INTOSAI CBC, gave a brief status update on the work of the CBC, including the CBC Concept Paper, Value Proposition and the development of a new website. He also provided an overview of the significant progress made by INTOSAI on its capacity building journey since INTOSAI's inception in Cuba in 1953 up until a new CBC leadership was appointed with a clear mandate to reform the work of the CBC and continue to improve effectiveness and efficiency.

Mr Makwetu reminded members that the CBC Subcommittee 1 was dissolved in connection with INCOSAI in Beijing 2013, and indicated that the work of Subcommittees 2 and 3 will be reported through their respective work streams.

### 2. Adoption of the agenda

The agenda was approved with the item "Brief report on the White paper" added.

### 3. Approval of minutes of the previous CBC meeting held in Rabat in 2013

The minutes of the CBC Steering Committee meeting in Rabat, 2013, were approved with no changes.

### 4. Report on transitional matters from former Subcommittee

Mr David Goldsworthy (SAI UK) reported on outstanding items from former Subcommittee 1:

*CBC Guides:*



*Guide on managing IT in SAI environment:* The guide is at an advanced stage and ready for publication by the end of the year. Only SAI Uganda has provided comments on the guide so far and therefore CBC members are given a last opportunity to comment until the end of September 2014.

*Existing CBC guides:* Mr Goldsworthy reported that work was continuing on translating the existing CBC guides into as many languages as possible. The CBC guides are published on the new website. It should be emphasized that guides are not ISSAI standards. A call was made to members who were producing guides and to send them to the SAI UK to maintain consistency in format and lay-out.

*DfID funds in support of regions:* Funds from DfID (UK Department for International Development), and channeled through the IDI, have made possible participation of the regions in CBC groups and meetings, and finance the IDI's roll-out of CBC guides in the regions.

The Chair thanked Mr Goldsworthy for his report. The remaining projects of the former CBC SC1 are now to be taken over by the CBC Secretariat.

## 5. Report from Goal 2

Ms Mary Mohiyuddin (SAI USA and Goal Liaison) paid homage to the former CBC Chair, SAI Morocco, and also thanked the present Chair and Vice Chair for the progress made since taking over the Committee in November 2013. Ms Mohiyuddin recognized the outstanding work of the SC2 and SC3 and felt that the advocacy and facilitation of the CBC Value Proposition was worthy and commendable. She commented that the CBC must be seen to be building bridges in communication across global SAIs and regions and that the resolution of the meeting should be from a collective representing the CBC perspective. Ms Mohiyuddin remarked that the ice-breaker "collaboration with the regions" links pleasantly with the INTOSAI motto of "mutual experience benefits us all". The short period of the meeting forces delegates to think out of the box, to be innovative, flexible and responsive to the needs of the CBC stakeholders. She commended the CBC Leadership for reaching out to all Goal Chairs of INTOSAI to help each other to build capacities in the respective SAIs and within the INTOSAI community and called for the role of the Goal Liaisons with INTOSAI to be elevated.

In summarizing the Goal Liaison 2's reports, the CBC Chair thanked her for aligning herself to the CBC and mentioned that the CBC is looking forward to finalizing plans with the Goal Chair for support.

## 6. INTOSAI Platform for cooperation with the UN by SAI Korea

Mr Jungwoo Ko (SAI of Korea) reported on the project of publishing a book on anti-corruption together with the UN. In 2011, the UN/INTOSAI Symposium approved the guidelines for the fight against corruption. INCOSAI approved the project of collecting the best guidelines for fighting corruption in 2013 in Beijing. A joint seminar was held in Seoul in June 2014 on the successful publication.



The Chair thanked SAI Korea for an insightful presentation and recalled that the copy of the book was being presented to delegates at the XXI INCOSAI in Beijing in 2013 and that since the seminar in Seoul, capacity building has become one of the key issues on the Post 2015 agenda.

#### 7. Advisory Committee for SAI Database and decision on its host by Mr David Goldsworthy

The CBC developed a database, of which the IDI took over the hosting, administration and development in 2011. At that time an Advisory Committee was established to provide advice to the IDI. The Advisory committee has met annually since, via teleconference.

Mr Goldsworthy reported that the database is well populated and well used, and managed well in the hands of IDI. As a result the advisory committee has had very limited support or guidance to offer in its recent meetings, and he proposed that the oversight of the database be simplified. It was suggested that IDI should now manage the database without the watching hand of the Advisory Committee, and that in future the IDI annually can offer a brief update on the database during the CBC annual steering committee meeting, and that the CBC will be at the IDI's disposal at their request, should any advice on the database be needed.

The Chair thanked Mr Goldsworthy for his report and closed this slot by calling for the adoption of the move for a simplified advisory role of the CBC in relation to the database hosted by the IDI, which was approved.

#### White paper on Certification of Auditors by Mr Jan Van Schalkwyk (not on the agenda, but spontaneously requested)

Mr Jan van Schalkwyk (SAI South Africa) presented the meeting with the status of the White Paper. Many SAIs have showed interest in certification, why a task force has been formed, at the request of the INTOSAI Strategic Planning Task Force, to review and pave the way forward for a white paper report. The White Paper deals with the ambition to see to accreditation and works on a process to explore what can come out of a certification process.

Mr van Schalkwyk pointed to the essential in that the issue be forged together with the appropriate people skilled on qualification matters. Cooperation with the other Goal Chairs is crucial for certification to benefit all stakeholders, and to work towards a common goal of a framework for public sector auditing. It is also important to note that investment at SAI-level will be necessary for realisation of a common certification procedure.

A lot of the work and resources will come from IDI, for which gratitude was forwarded to Mr Einar Gørrissen, Director General of the IDI.

The Chair noted that the project was still at an early stage of implementation, with the team having only started the project in the past 90 days. The draft White paper report will be ready for discussion at the meeting of the INTOSAI



Task Force on Strategic Planning and for the INTOSAI Governing Board meetings in November 2014.

#### 8. Issues emanating from subcommittees 2 and 3

##### *Report from Subcommittee 2 (Ms Mirtha Piscocoya, SAI Peru)*

The Subcommittee has been composed, since its creation in the Capacity Building Committee meeting in March 2006, by the SAIs of Slovenia, Fiji, Morocco, Pakistan, Kazakhstan and Peru as Chair. The SAI of Germany was a member of Subcommittee 2 until August 2011, and SAI Iran is a new member.

##### *Creation of a database*

Containing experts and investigators who could aid other SAIs in the development of new capacities and share knowledge through advisory and consultancy services

##### *Encouraging Coordinated or parallel auditing*

##### *ISSAI 5800: Guideline for Cooperative Audit*

The draft ISSAI 5800, approved by the Steering Committee was sent to the Professional Standards Committee and posted for comments on the ISSAI website: [www.issai.org](http://www.issai.org) from July 10th to October 10th 2013. Comments from 26 SAIs were received. The guide and annexes are in process of modification in order to be sent to the CBC Steering Committee for approval, according to the due process.

##### *A global survey on capacity building experiences through cooperative audits and internships between SAIs in 2014*

An online survey was conducted in Spanish and English in order to identify SAIs interested in performing Cooperative Audits or SAIs with experience in the subject.

##### *Encouraging Internship programs*

The encouragement of Internship programs will be done through issuing a Guideline for Internships and Technical Visits and a Global Survey on capacity building experiences through cooperative audits and internships between SAIs.

##### *Report from Subcommittee 3 (Mr Imrich Gál, SAI Slovak Republic)*

The INTOSAI Strategic Plan 2011 – 2016 Goal 2 states that the subcommittee will promote best practices and quality assurance through voluntary peer reviews. To achieve this goal the Subcommittee

- a. continue to assess and document existing peer review arrangements in the INTOSAI community;
- b. continue to foster an environment where such voluntary reviews are seen as beneficial to both the SAI undertaking the review and the SAI



choosing to undergo it and establish global and regional mechanisms for initiating peer reviews;

- c. where necessary, update the CBC guidelines on peer reviews and the developed checklist on the basis of the experience of SAIs and provide further good practices on how to undertake voluntary peer reviews;
- d. disseminate the results of peer reviews, as appropriate and as agreed to by participating SAIs.

*Members to date* (13): Austria, Bangladesh (Vice Chair), Croatia, European Court of Auditors, Estonia, Germany, Hungary, Indonesia, Morocco, Poland, Slovak Republic (Chair), Sweden, United States of America.

*Cooperating organisations and partners*: IDI, OECD, SAI of Switzerland.

*The future tasks of the subcommittee* are defined in its Action Plan 2013 – 2016 (uploaded on CBC website):

- to continue to develop and update the peer review documentation;
- to continue to revise ISSAI 5600 according to the Due Process for INTOSAI professional standards with the goal to present it at INCOSAI 2016;
- to continue to promote peer review as a tool for quality assurance and capacity building within the INTOSAI community;
- to fulfil tasks arising from the conclusions adopted at the meeting in Lima.

#### 9. Decision on joint CBC work plan and responsibilities

The CBC secretariat was assigned the responsibility to finalise a work plan for the period 2014-2016 before the INTOSAI Governing Board in November based on the inputs and conclusions as facilitated by Mr Jan Van Schalkwyk. Please see the CBC Work Plan online at <http://www.intosaicbc.org/wp-content/uploads/2014/05/CBC-work-plan-2014-2016.pdf>.

#### 10. Decision on the timing and process for amendment of the CBC Terms of Reference

It was agreed that the CBC Terms of Reference should be updated in line with the conclusions drawn and direction proposed by the INTOSAI Strategic Planning Task Force, to be approved by INTOSAI 2016.

#### 11. Decision on host of the next CBC meeting

It was agreed that the next CBC Annual Meeting will be held in Stockholm in September 2015, followed by South Africa hosting the meeting in 2016.



## 12. Any other business

All participants were asked to fill out an evaluation form on the meeting arrangement, logistics, information and contents. The views of the participants will be considered in the planning of the next CBC Annual meeting.

Mr Peter Danko (SAI Hungary), representing EUROSAI, was awarded a prize for giving the most innovative presentation during the meeting.

## 13. Conclusion of meeting

The Chair thanked all participants for fruitful discussions and for the valuable inputs from all, which will enable the INTOSAI Capacity Building Committee to think afresh about the activities of the CBC.

There was a clear need to cooperate closely with the regions, as well as to develop close working relations with strategic or enabling partners. The subcommittees and task groups reported progress in respect of many current areas of work, and many potential new areas of work were identified. It will therefore be essential for the CBC to prioritise and focus on what is important to be successful in effective capacity building.

The Chair committed the CBC leadership to this task and invited all present to accompany the CBC on this journey with passion, pride and focus, seeking solutions to the challenges faced and continuing to learn from one another.

During the three day meeting, the culture of sharing was positively demonstrated in many ways. The CBC website will be used as a key instrument to continue sharing knowledge and information with CBC members, the rest of the INTOSAI community, and external stakeholders. The Chair proposed that the CBC's ability to become a true community of practice rests in the hands of its members, and that they together have the responsibility to ensure the committee's initiatives and delivery of concrete outcomes.

The Chair appealed jointly to all to commit to being the future of capacity building.