CBC work plan 2017
Working Group on the future of the CBC Guides and Occasional Papers (SAI United Kingdom)
Annual progress report (as at 31 August 2017)

<table>
<thead>
<tr>
<th>Strategic objective (as per SP 2017-22)</th>
<th>Strategies &amp; initiatives (as per SP 2017-22)</th>
<th>Performance / progress indicator</th>
<th>Progress, key action items, risks</th>
</tr>
</thead>
</table>
| Share capacity development insights and ensure responsiveness to SAI needs through, for example, communities of practice. | Share knowledge and experiences in the field of capacity development through, for example, the CBC website, the International Journal of Government Auditing, occasional papers, and international conferences. [KEY STRATEGIES TO ACHIEVE GOAL 2 AND STRATEGIC OBJECTIVES - #5] | 5 guides updated to schedule, with website statistics / stakeholder feedback indicating the revised guides are being used and of value to the SAI community | Progress to date:
- Plan to update 5 of 11 guides agreed at CBC annual meeting (2016), on track as follows:
  1. Building Capacity in SAIs (2017) – *most downloaded document*
  2. Use and impact of audit reports (2018)
  4. Peer review guide and checklist (2020)
  5. Managing Information and Communication Technology (2021)
- Update of the first guide, ‘Building capacity in SAIs’ is in progress. Work performed by an external consultant.

Key next steps / action items:
1. Finalize update of Guide 1 – *NB need comments*
2. Agree responsibility for updating guide 2 – ‘Use and impact of audit reports’.
3. Identify if there are any areas where a new guide needs to be produced.
4. Confirm continued need for the working group

Key risk(s):
1. Updated guides are not used, or perceived as irrelevant. Mitigating action: (a) Consultation with a cross-section of stakeholders as part of the update process (b) Monitor website statistics / stakeholder feedback post publication.
2. No volunteers to update the guides. Mitigating action: (a) Canvass SAI involved in the CBC to gauge interest. (b) Consider outsourcing.

**Key to progress indicator colours**
- Initiatives / projects on schedule
- Initiatives / projects behind schedule
- Delayed owing to reasons beyond WS control
- Serious difficulties being experienced
- Not yet scheduled to start
- Initiatives / projects completed