

## Draft minutes CBC Steering Committee Meeting Tokyo 3 July 2019

### 1. Approval of agenda and attendance

The steering committee meeting chair, Magnus Lindell (CBC vice chair), opened the meeting by mentioning that in 2019, being a congress year, the CBC steering committee meeting was especially significant, as reporting and accountability matters, as well as plans for the future, needed to be agreed and forwarded to the Policy, Finance and Administration Committee (PFAC) and to the INTOSAI Governing Board and Congress. Mr Lindell thanked the CBC Secretariat for its hard work, but also emphasized the need of the steering committee members to make sure everything is correct and in order.

*The steering committee approved the agenda.*

### 2. Approval of draft minutes from the CBC Steering Committee meeting in Kuwait in 2018

The draft minutes from the CBC steering committee meeting in Kuwait in 2018 had one incoming comment from SAI Japan, regarding the wording of the imperial succession in Japan. This has been corrected in the 2018 draft minutes.

*With this change incorporated, the steering committee approved the minutes.*

### 3. Dashboard progress reports and high-level plans for 2020-2022 by the CBC work streams:

The CBC provides an updated plan to PFAC and reports to the INTOSAI Governing Board every year, based on workstreams' reports on their activities in a dashboard format. This year, being a congress year, the workstream leaders were asked to give a brief overview of both their accomplishments *and* their plans for 2020-2022, with focus on issues which especially required the attention of the steering committee.

#### a. Cooperative audits (SAI Peru)

Mr Miguel Beretta reported on the work of the Subcommittee on cooperative audits and showed two videos to complete his report. The main points of progress shown in the subcommittee's dashboard were:

- Pilot version of the ISSAI 5800 MOOC (Massive Open On-line Course) in OLACEFS April – May 2019 with 86 participants from 14 SAIs
- Feed and update of the virtual catalogue (122 reports)
- Development of a promotional video for the Virtual Catalogue Cooperative Audits to be presented at the CBC meeting and the INCOSAI.

The chair expressed the steering committee's appreciation for the hard work on the ISSAI 5800 online-course and on the virtual catalogue.

*The steering committee took note of the report and workplan of the subcommittee on cooperative audits.*

**b. Peer reviews (SAI Slovakia)**

Mr Igór Sulaj presented the dashboard of the subcommittee on peer reviews including a workplan for the coming three years, the following items of progress and plans were mentioned:

- The Global Peer Review survey was completed and was presented on the CBC and IJGA websites.
- The paper on peer reviews initiative will have a broad outline before the end of 2019 addressing the INTOSAI community for participation in first half of 2020.
- Reassessment of ISSAI 5600 structure and contents. The reviewed standard will be presented to FIPP and to the Governing Board before INCOSAI 2022.
- Peer review seminar in 2021 is being planned, building on feedback from the peer review conference in Bratislava in 2018.

The chair thanked for the report and the workstream for keeping track globally of this important topic and sharing accordingly with the CBC.

*The steering committee took note of the report and workplan of the subcommittee on peer reviews.*

**c. Task force on INTOSAI auditor professionalization (SAI South Africa)**

Mr Jan van Schalkwyk gave the report of the task force on INTOSAI auditor professionalization (TFIAP) including the work plan for the coming three years and told the steering committee that the task force had been committed to a couple of deliverables for INCOSAI:

- The two documents - "*Competency Framework for public sector audit professionals*" and the "*Guide on Professionalisation pathways*" – that combine what the TFIAP wants to report to the congress.
- Furthermore, work on the professional pronouncements together with FIPP has begun, the initial thoughts are already in place and will soon be in a format possible to share.

Looking ahead, three major points were in the pipeline:

- (1) Development of INTOSAI professional pronouncements on auditor competence;
- (2) Development of competency profiles for positions outside audit that remain critical for professionalisation efforts;
- (3) Revision of CBC guide on HR practices in collaboration with the CBC workstream on Guides.

The chair thanked everyone who has contributed to the work of TFIAP and expressed appreciation for efforts to base the guidance on solid research of successful approaches and experiences from different actors. While the road ahead may be challenging, there will be clear benefits to INTOSAI members to have professional pronouncements on auditor competence.

*The Steering committee approved the updated Competency Framework for submission to INCOSAI.*

*The steering committee approved the guide on 'Developing pathways for the professional development of auditors in a SAI' for INCOSAI.*

*The steering committee took note of the TFIAP report and workplan.*

**d. IntoSAINT (SAI Mexico)**

Mr Eber Bensantos-Torres reported on the dashboard of IntoSAINT and also presented the workplan for 2020-2022:

- Continuing with global awareness-raising activities on the relevance of both integrity and the IntoSAINT tool for public sector institutions
- Continuing with the global implement self-assessments of integrity in SAIs and in public sector organizations.
- Maintain a high-quality level in the materials to implement the self-assessments of integrity, by continuing with the enriching and harmonization of the materials in all the INTOSAI official languages,
- Carrying out follow-up mechanisms to measure the impact of the self-assessments of integrity,
- Implement trainings for moderators to ensure that the experts on the IntoSAINT methodology are sufficient and duly qualified, and
- Carry out activities to share knowledge on both the tool experience and integrity in public sector organizations.

The chair thanked the IntoSAINT workstream and took the opportunity to thank SAI Mexico for their ambitious undertakings in the roll-out of IntoSAINT, including awareness raising, training and the development and maintenance of tools and materials.

*The steering committee took note of the IntoSAINT report and workplan.*

**e. Auditing in Complex and Challenging Contexts (SAI Sweden)**

Ms Johanna Gårdmark reported on the work of ACCC since last year and for the coming three years.

Ms Gårdmark used the workplan produced by the workstream as the point of departure for the report, as the plan shows a natural continuation of the work. Today the workstream consists of seven members (including the chair) who drive the direction, using a consultative process in dialogue with SAIs in similar situations. The workstream has collected and shared short stories within a range of areas, covering a variety of challenges. These have been published on the website. Also, several webinars have taken place and are available on the websites. The members of the steering committee were encouraged to contribute to webinars and short stories.

Looking forward, a forum for Auditors General will be arranged in the ARABOSAI region in October 2019, hosted by SAI Tunisia.

The chair thanked the ACCC workstream with a special mention to how great it is to see how the activities have taken off since the group was initiated based on a proposal by CREFIAF at the CBC meeting in Lima 2014. The chair also thanked SAI Tunisia in advance for the kindness to host the forum in October.

*The steering committee took note of the ACCC report and workplan.*

**f. Regional Forum for Capacity Development, including the INTOSAI-Regions Coordination Platform (SAI South Africa)**

Mr Cobus Botes reported on behalf of the Regional Forum for Capacity Development (RFCD) and the INTOSAI-Regions Coordination Platform (IRCP). The workstream is a community of practice where issues of regional importance are shared. Last year, at the CBC meeting in Kuwait, a regional presentation was given by the ARABOSAI (Kuwait) on their journey towards enhanced capabilities, and this year the same kind of regional presentation was given by the hosting region, ASOSAI (China). All strategic matters will be taken forward by the respective regions. The main plan is to continuously offer this platform as a forum, available to those regions that have not yet hosted CBC meeting/taken the opportunity to report on the regional organization's own professionalization journey. It will encourage discussion of issues of relevance to the regions, with the hope that it will lead to action and results.

The chair thanked for the RFCD/IRCP report and concluded that it is great to see that the coordination platform is filling its purpose and is being productive. The chair also thanked SAI China for its presentation and for an interesting regional forum session the same morning.

*The steering committee took note of the RFCD and IRC report and workplan.*

**g. CBC guides and occasional papers (SAI Kenya)**

The chair welcomed the new workstream chair SAI Kenya who took over from the SAI UK in 2018. Mr Anthony Goko Waiganjo reported from the workstream and thanked the CBC secretariat for guidance in this new task. Since last year the workstream has provided a final, and translated, version of the CBC flagship guide *Strengthening Supreme Audit Institutions – A guide for improving performance* which was published in November 2018.

One occasional paper was produced since last year: *Sustainable Organisational Change - Good Practice in Peer to Peer Partnership* written by Mr Magnus Lindell of the Swedish NAO. Also, about ten various blogs have been published. The new workstream leader aims to initiate the updating of existing guides but going forward there is a need to find out from the CBC members in what areas newly produced guides would be appreciated. There is a challenge with translation for both guides and occasional papers. SAIs will be asked to provide translations for sharing with the INTOSAI community, as engaging consultants for this task is very costly. The suggested two coming updates of guides would be

- Use and impact of audit reports (2019)
- Human Resource management for SAIs (2020)

Mr Waiganjo reached out and encouraged the members of the CBC to contribute with blogs and also with ideas on what new guides are needed.

The chair thanked for the report and concluded that the publication of these papers and blogs contribute to collegiality within INTOSAI and this informal sphere of sharing and working together is very rewarding.

Mr Geoffrey Simpson (ECA/PSC vice chair) told the steering committee about a translation network being set up within the PSC mainly for the work on pronouncements, but also thought that when the translation network is up and running, it may well become useful also for other areas.

The chair thanked the PSC for offering that possible way to find a common solution.

*The steering committee took note of the CBC guides and occasional papers workstream's report and workplan.*

**h. Peer-to-peer cooperation (Sweden)**

Ms Johanna Gårdmark presented the report on behalf of the workstream and explained that it had taken some time to identify a suitable workstream leader but was delighted to announce that the SAI Netherlands had now taken on the task of leading this work. There had been a seminar co-organized with EUROSAI in the Hague for a group of providers of peer-to-peer support, a blog had been published as well as several articles. Now taking on the work and looking forward,

the SAI Netherlands will produce a work plan for the steering committee's consideration before INCOSAI.

Ms Monika Gonzalez-Koss of the INTOSAI General Secretariat asked if this is now an official workstream to be put on the INTOSAI web page, and the answer was yes.

- *The steering committee accepted SAI Netherlands as the workstream leader.*
- *The steering committee approved the terms of reference for the workstream.*
- *The steering committee agreed to approve the workplan via e-mail before INCOSAI.*

*The steering committee took note of the Peer-to-peer workstream report.*

**i. SAI PMF reports –**

*- SAI PMF governance (SAI South Africa)*

Mr Cobus Botes reported on the governance role of the SAI PMF that the CBC has on behalf of INTOSAI. He reminded the members what the governance responsibilities entailed, and referred to the SAI PMF a mission critical initiative for INTOSAI and the need for critical cooperation between CBC and IDI – a good example of the kind of partnerships described the same morning in the session on the importance of partnerships.

He explained that there was a need of a new strategy for the next three years and therefore the existing strategy was reviewed, initially as a light touch attempt, but it turned out that a decent rework of the existing strategy was needed and extensive and valuable comments were received from INTOSAI members, donor partners and in particular the SAI PMF Independent Advisory Group during two rounds of exposure of the draft strategy for 2020-22. Looking ahead the membership of the advisory group was an issue, as a few of the present members have indicated that they will be stepping down. The recommendation was to accept two new SAIs that have shown interest, being the SAIs of Peru and the Philippines. Also, the Secretariat was in dialogue with one of INTOSAI's major donor partners, but this has not been finalised. It was therefore proposed that a procedure of written approval by the steering committee was to be initiated. Mr Botes continued by saying that with regards to the implementation and roll-out of SAI PMF the report was only positive. There had been a reduction to three progress reports per year instead of the four initial four quarterly reports to the CBC leadership, as well as of course the annual report to the CBC. As for a decision on the timing of the revision of the assessment tool itself, a recommendation will be made to the steering committee in the next year or so, including a recommendation on the timing of external evaluation of the SAI PMF and its impact.

*-SAI PMF implementation (IDI)*

Mr Einar Gorrison gave a light touch report on the progress of the SAI PMF implementation. As for the SAI PMF Implementation strategy, in which several indicators were set out in August 2018, they all seem to have been achieved. Secondly, the report referred to quality, where there is a need to go through each

report for unique and necessary credibility. Mr Gorrissen further reported on the key activities over the past year and mentioned many basic training courses, as well as one advanced course had taken place. Since the last CBC meeting also an enhanced dialogue with donors have been created, as well as a regional facilitation program.

The challenges in working with the SAI PMF would be that not all SAIs inform the IDI about assessments before a report is sent for independent review (IR). There is no doubt a need for more awareness-raising on IDIs role in IR.

Coming to the resource overview, Mr Gorrissen was pleased to announce that there now is a fully manned secretariat working on this, including independent reviewers covering multiple languages.

Also, the financial overview showed a good future for SAI PMF going forward.

The chair thanked Einar Gorrissen for the report and in particular mentioned the enormous investment that IDI makes into the SAI PMF, it is highly appreciated.

Decision points:

- *The steering committee made a specific approval of the implementation strategy 2020-22*
- *The steering committee was asked to look out for a request for written approval of the new SAI PMF independent advisory group members, being an important interlockative between INTOSAI and the donor community.*
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*The steering committee took note of the SAI PMF reports and workplan.*

#### **4. Approval of new CBC members**

The chair presented the member applications made by the SAI Philippines and SAI Palestine (the latter specifically interested in joining the ACCC workstream).

*The steering committee accepted the new CBC members.*

#### **5. Report on goal chair collaboration**

Mr Jan van Schalkwyk reported from the INTOSAI goal chair cooperation (GCC). The GCC met in India earlier this year and had also invited the FIPP chair for a dialogue. A key focus of the meeting the task delegated to GCC of finalising the new strategic plan for the INTOSAI Framework for Professional Pronouncements, which is an important role to have. The SDP has turned into a more streamlined document now. The GCC also concluded that the SAI Global Stocktaking Report is a key exercise for INTOSAI and the GCC are keen to ensure INTOSAI manages to get all answers into one survey once every three years. Mr Van Schalkwyk also underlined that we cannot walk away from quality standards, and that a process with IDI and GCC inclusive will take that work forward.

There are vacancies in FIPP that are being dealt with at present. Four strong candidates have been selected based on a comprehensive process, including interviews by representatives of all goal chairs. Balancing the membership of FIPP as regards professional expertise, relevant experience, gender, geographical spread and diversity in audit models is a continuous challenge.

Also, the KSC community portal got a special mention as a worthwhile tool, which has great potential if put to full use by all of us.

The chair thanked Mr van Schalkwyk for his positive report and concluded that there seems to have been a productive meeting in India. There is a major achievement that we are starting to see a strong FIPP now.

*The steering committee took note of the goal chair cooperation report.*

## **6. Funding of CBC activities**

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Mr Cobus Botes focussed on the following three matters in his report:

- Appreciation for the in-kind contributions made by the leaders of the CBC workstreams to the work of the CBC that amounted to more than USD 800,000 – this excluded the in-kind contributions of the work stream members.
- A decision taken at the last Governing Board that some of the surplus funds of INTOSAI will be distributed to the strategic Goal Committees. He shared the criteria that would apply to the utilisation of such funds, which were similar to the existing CBC criteria. It should be noted that workplans need to be aligned with the need of funding in order to receive any. Ms Monika Gonzales-Koss, INTOSAI General Secretariat, indicated that the PFAC will, at its meeting later that month, consider a proposal that each of the four goals committees should receive 100.000 EUR from INTOSAI surplus funds over the next three years, in addition to the current annual non-earmarked allocation 25 % to the four goal chairs.
- The budget for 2019 requires approval by the CBC Steering Committee of the allocation of non-earmarked external funding received by the CBC from INTOSAI. Thus far this year none of the available CBC funds have been expended.

The chair thanked Mr Botes for the report and found it encouraging that the surplus issue is concluding. CBC will be able to leverage the in-kind contributions by members.

*The steering committee took note of the CBC funding report and approved the budget for 2019.*

## **7. Preparations for INCOSAI**

- *Presentation by INCOSAI host (SAI Russia)*
- A presentation on the forthcoming congress was given by Ms Alla Kozlova. There was three months to the next congress, the largest forum of international public audit community (23-27 September) taking place in Moscow - within walking distance from the Bolsjoj theatre, the Red square, the Kremlin etc. The deadline for registration deadline was 30 August and a designated contact person within each SAI will be used for registration of all delegates. It was recommended to go to the INCOSAI 2019 official website for all information necessary.
- *CBC interventions during INCOSAI*

Johanna Gårdmark presented the intentions of the CBC, being; the CBC will have an adjoining booth together with IDI, and there will be a little less space this year which needs to be used wisely to share our materials. Workstreams were asked to not bring posters, while films, roll-ups and slide shows are fine. The CBC will also give its report to the Governing Board based on the proceedings and reports of the Tokyo meeting. The first day of the congress, time has been reserved for open committee meetings. The CBC will use this opportunity to showcase the work of its workstreams and the CBC Secretariat will contact all workstreams to plan the use of that meeting.

*The steering committee took note of the INCOSAI presentation.*

## **8. Venue and proposed dates for 2020 meeting**

In 2020 the normal INTOSAI calendar resume, which will take CBC back to September for its annual meeting. The chair was pleased to announce that the SAI of Jamaica has offered to host the meeting in one of the weeks starting either on 14 September or the week starting 21 September.

## **9. Any other business**

An evaluation was carried out by Mentimeter tool. It is very valuable to have participants' inputs from year to year. The comments provide valuable inputs in the planning of each new meeting.

## **10. Closing remarks**

The chair (CBC vice chair Mr Magnus Lindell) thanked all participants for valuable input taking the important work of CBC forward. The chair expressed his sincere gratitude to Dr Mari Kobayashi, president of the hosting SAI of Japan, whose dedicated staff have made the meeting proceedings smooth and had accommodated all wishes without hesitation.