



AUDITOR GENERAL'S DEPARTMENT
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ANY REPLY OR SUBSEQUENT REFERENCE
TO THIS COMMUNICATION SHOULD BE
ADDRESSED TO THE AUDITOR GENERAL
AND **NOT TO ANY OFFICER BY NAME**
AND THE FOLLOWING REFERENCE
QUOTED:- **AuGD 708 – 205.4.1.**

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Fax Number: 968-4690
Email: audgen@auditorgeneral.gov.jm

March 28, 2023

Re: Meetings of INTOSAI Capacity Building Committee (CBC) the INTOSAI Donor Cooperation Steering Committee, and MOSAIC, Kingston, Jamaica, 19-23 June 2023

Dear Colleagues,

It is my great pleasure to invite you to the meetings of the INTOSAI Capacity Building Committee and the INTOSAI Donor Cooperation, followed by a meeting of IFAC MOSAIC Steering Committee meeting and Forum, to be held here in Kingston, Jamaica, during the week of 19-23 June 2023. It is an honour to host this first in-person meeting since the last meeting in Tokyo in 2019. It is my sincere hope that as many as possible will have the possibility to attend.

The meeting structure is as follows:

- 19 June: Coordination meetings of donors and INTOSAI members
First half of the IDC SC meeting (pm)
Welcome Reception, 6:30pm
- 20 June: IDC SC continues and concludes (am)
CBC meeting opening (pm)
- 21 June: CBC synergy session (all day)
Official Dinner, 7:00pm
- 22 June: CBC Regional Forum, with IDC and MOSAIC (am)
CBC Steering Committee / MOSAIC Steering Committee.
- 23 June: Joint INTOSAI/MOSAIC Forum (all day)

The meetings will be held at the Jamaica Pegasus Hotel where rooms are available for booking at a negotiated group rate of US \$187 per room per night for single occupancy or US \$212 per room per night for double occupancy. Kindly use the following link to access the group rate at the hotel. URL: <https://reservations.travelclick.com/110148?userType=GRP>, attendee code AG23. All bookings must be secured by paying a one-night deposit.

Additionally, other hotels within walking distance of the Jamaica Pegasus Hotel are available, such as the Courtyard by Marriot Kingston (US\$219 per night per person) and the Courtleigh Hotel with special group rates as outlined in the attachment.



Please see schedule attached with countries requiring visa for travel to Jamaica. Delegates requiring visa should contact their local Consulate General, Embassy, High Commission of Jamaica or visit Jamaica's Passport and Immigration and Citizenship Agency website at www.pica.gov.jm.

Basic requirements for travel to Jamaica are:

- A valid passport covering the duration of the stay in Jamaica;
- A Completed visa application "Form J";
- One (1) recent passport size photograph; and a round trip airline ticket (printed reservation);
- Proof of reason for travelling to Jamaica, e.g., hotel reservation package; letter from company re business trip; proof of admission to an educational institution; work permit approval letter; etc.

A link for registration for the various events will be issued in a subsequent email. For any further details or questions, please contact Mrs. Ebony Gordon-Sullivan at Ebony.gsullivan@auditorgeneral.gov.jm, or telephone: 1 (876)281-3085.

Please also find updated information (such as programme etc.) on the CBC website ([CBC annual meeting 2023](#)) and IDC website - IDC Steering Committee Meeting 2023.

I look forward to meeting you in Kingston.

Yours sincerely,



Pamela Monroe-Ellis
Auditor General of Jamaica