Download the CBC-IDC-IFAC App from the App Store or Google Play Store

Scan this QR Code with your device camera, and download the app onto your device:

Otherwise you can use these links:

Apple: https://apps.apple.com/app/id6449506570

Android: https://play.google.com/store/apps/details?id=co.za.eventoptions.cbc

During the installation you will be asked to **"Allow Notifications"** from the app. We urge you to accept this, as we will use the app to communicate with you leading up to the event, as well as during the event.

When then app opens, you will be required to log in:

Use your email address and the temporary password: **Kingston**

At this point you will be asked to create your own password (6 characters minimum). Use this password if you wish to install the app on a second device.

You will have an opportunity to make yourself visible on the app and receive messages from other delegates. These are private messages between delegates. The only way that you can participate in this feature is if you tick these 2 boxes. This will not share your email address or contact details- it is purely for in-app messages.

You can also choose to share your email address and contact details with the people with whom you chat. Just tick those boxes if you wish to share your details, or leave un-ticked if you do not wish to share those details

Here are some tips regarding the app usage:

1. **If you did not make yourself visible, and you decide that you would like to participate in the messaging feature:**

How to allow messaging and make yourself visible to other delegates

*Go the 'My Profile' Icon on the 2nd home-screen on the mobile app.

*Click on 'Account Settings' < Edit Account

*Scroll down to the Privacy Section and tick the ''Allow Messaging' and 'Visible to Others'

*Click 'Save

This will allow the User to send one-on-one messages to other Users (that have enabled the above settings.)

To send a message:

*Simply click on the "Attendee List' Icon and choose an Attendee.

*You will then see all the Attendee's relevant information.

*Click on 'Send a Message' - here you will be able to upload an image and send messages.

*All messages can be viewed under the 'Messages' Icon (on the 2nd home-screen.)

How to bookmark sessions/make notes on the Agenda?

*Click on the 'Agenda' Icon < choose a respective Day on the Programme.

*Then click on a session < click the Bookmark Icon (your personal Schedule can then be viewed under the 'My Profile' Icon < Bookmarks < My Schedule)

*To make notes - click on a session < click the Notes Icon (your notes can then be viewed under the 'My Profile' Icon < Export Notes < and email yourself your notes.)